



Refund and Cancellation Policy

CANCELLATIONS BY STUDENT AND REFUNDS

Send cancellation requests to mbakentucky@gmail.com with "CE Course Cancellation" as the subject.

Cancellations received prior to 7 business days before class will receive a full refund minus the credit card fees. No refunds or cancellations will be allowed after this date unless extenuating circumstances apply. For extenuating circumstances, a credit will be considered for a future class or a possible refund less any fees and costs incurred by MBAKY on behalf of the student (i.e. books, materials, credit card fees, etc.)

If a student registers for a class and payment has not been received at least 7 business days prior the class, either on-line with credit card or by check, the student is subject to automatic cancellation of their registration.

A "No Show" to the class will count as a cancellation. All fees will be non-refundable at that time.

CANCELLATION BY MBAKY AND REFUNDS

MBAKY reserves the right to cancel any class upon notification of registrants. If such a case should occur, the full amount of the class will be refunded to the registrants (credit card or refund check, whichever may be the case).

RESCHEDULE CLASS REQUEST BY STUDENT

Send any class rescheduling request to mbakentucky@gmail.com with "Need to Reschedule" as the subject.

Rescheduling of classes to a future scheduled class date will be considered upon request and must be performed 7 business days prior to the date of the original registered class. If there is any pricing difference, the fees must be paid prior to the rescheduled class date.